



# ORDER FORM

Have you ordered from us before?

No  Yes \_\_\_\_\_  
customer number if available

**ORDERED BY:**

Organization \_\_\_\_\_

Ordered by \_\_\_\_\_

Billing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_

Fax \_\_\_\_\_

E-mail \_\_\_\_\_

Date \_\_\_\_\_ P.O. # \_\_\_\_\_

**SHIP TO:** ( only if different than "ORDERED BY" )

Organization \_\_\_\_\_

Attention \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_

Shipping Instructions \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

QUANTITY	MODEL NUMBER	DESCRIPTION ( PROVIDE COLOR, OPTIONS OR SPECIFICATIONS WHEN REQUIRED )	UNIT PRICE	PRICE

**METHOD OF PAYMENT** **SHIPPING**

- Check or Money Order Enclosed
- Net 30 Days (upon approved credit)
- Credit Card
  - VISA 16 digits
  - MASTERCARD 16 digits
  - AMERICAN EXPRESS 15 digits
  - DISCOVER 16 digits

- Shipping Method  Best Available  
 Other \_\_\_\_\_
- Shipping Terms  Prepaid (payment enclosed)  
 Collect  
 Prepay and add to invoice (upon approved credit)

Salsbury Industries will calculate shipping charges and add to your order

Subtotal	\$
Sales Tax <small>(add local tax if for CA delivery)</small>	\$
Shipping and handling	\$
Total Amount	\$
Amount Enclosed	\$

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
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Expiration Date: \_\_\_\_\_ / \_\_\_\_\_ CVV: \_\_\_\_\_

Cardholder (please print) \_\_\_\_\_

Authorized Signature \_\_\_\_\_

**Thank you for your order!**

Visit us at [mailboxes.com](http://mailboxes.com) for on-line ordering, volume discounts and web specials

Salsbury Industries, 18300 Central Avenue, Carson, CA 90746-4008

Phone: 1.800.624.5269 • Fax: 1.800.624.5299 • Email: [salsbury@mailboxes.com](mailto:salsbury@mailboxes.com)